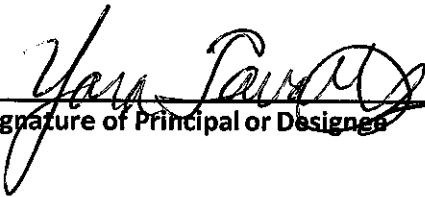


## 2023-2024 Title I, Part A Parental and Family Engagement Plan

### Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

  
Signature of Principal or Designee

  
Date Signed

**School Name:** Boggy Creek Elementary School

### **Mission Statement (Optional)**

Inspiring all learners to reach their highest potential as responsible, productive citizens.

### **Parental and Family Engagement Mission Statement (Optional)**

The Osceola School District will work in partnership with families and the community to ensure all learners develop the essential knowledge and skills to strengthen our thriving community.

### **How the parent and family engagement plan is a shared responsibility? (Optional)**

The Parent and Family engagement plan is a shared responsibility between the school and families to close the instructional gaps and strive for success in all students.

### **How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)**

The Parent and Family engagement plan will assist in providing high quality instruction to all learners by ensuring that our school and families work together as a team to follow state and district guidelines while using relevant school data in the decision making process.

**Involvement of Parents**

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

**Coordination and Integration with Other Federal Programs**

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

At Boggy Creek Elementary, we will hold parent and family activities that will teach parents how to help their children at home for all curriculum areas using AVID strategies. These opportunities will help to educate parents and families on what their children will be learning and how to be an important asset in their education.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

## Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Boggy Creek Elementary will hold two annual parent meetings to inform our parents and families about our Title 1 program. The annual meetings will be held during different times of the day to ensure as multiple opportunities for parents to attend. The first meeting will be held in the morning at our BCES SAC meeting. The second meeting will be held at our AVID Curriculum Family Night. Flyers will go home with students 10 days prior to the meetings to make parents aware of the meetings and REMIND messages will be sent one week prior and 2 days prior to remind parents of the meetings.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Amanda Brown, Assistant Principal	August-December	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Amanda Brown, Assistant Principal Melissa Cordova, Parent Liaison Felix Coello, Head Custodian	August-December	Emails, newsletter, marquee
3.	Sign-in sheet for multiple sessions	Amanda Brown, Assistant Principal	August-December	Collection of sign-in sheets
4.	Compile documents	Amanda Brown, Assistant Principal	August-December	Scan documents upload to LEA monitoring site

## Flexible Parent Meetings

### How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

### How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

As a neighborhood school, childcare will be provided as needed. Childcare will be provided during SAC meetings, if needed. Most family activities are held with student participation and younger/older children will be included. Any activity or meeting where children/students are not involved, childcare will be provided.

**Building Capacity**

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

<b>Count</b>	<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence or Effectiveness</b>
1.	AVID Curriculum Night	Simone Mercado	Families will learn an overview of what AVID is, AVID strategies, and ways to incorporate AVID strategies at home.	October 2023	Flyers, REMIND messages, Sign-In Sheets
2.	Literacy Night	Meraris Agosto	Families will participate in rotations to learn different reading strategies that focus on academic skills.	January 2024	Flyers, REMIND messages, Sign-In Sheets
3.	STEM Night	Tamara Velez	Families will participate in rotations with different STEM activities to complete together as a family.	March 2024	Flyers, REMIND messages, Sign-In Sheets
4.					
5.					

## Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Reading B.E.S.T Standards Training	Meraris Agosto, Literacy Coach	Provide framework and review resources for Reading with the B.E.S.T Standards and how to implement them in the classroom. Implementation includes how families can assist with standards at home as well.	August 2023	Sign-in sheets, PowerPoint Presentation
2.	Math B.E.S.T Standards Training	Tamara Velez, Math/Science Coach	Provide framework and review resources for Math with the B.E.S.T Standards and how to implement them in the classroom. Implementation includes how families can assist with standards at home as well.	August 2023	Sign-in sheets, PowerPoint
3.	AVID Training	Simone Mercado, MTSS Coach/AVID Coordinator	Provide Information regarding various AVID strategies and how to use them in the classroom. Staff will communicate these strategies to families on AVID Night.	September 2023	Sign-in sheets, PowerPoint
4.	PBIS/Zones of Regulation Training	Nilsa Sanchez, School Counselor	Provide information for school wide Positive Behavior Support System and Zones of Regulation to staff as proactive strategies.	September 2023	Sign-in sheets, PowerPoint
5.					

## Other Activities

**How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]**

Boggy Creek Elementary will offer monthly SAC meetings where families will get to engage with BCES staff and provide their input on many different areas of the school, during these meetings, families will receive resources and information on the current school Data. We will also offer family night events to encourage parents and families to engage in the education of their children.

## Communication

**How the school will provide timely information about the Title I programs?**

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

**How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?**

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

**How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?**

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

**How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]**

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

**Accessibility**

**A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?**

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

**A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?**

At Boggy Creek Elementary we have multiple ways that information is delivered to parents and families. Flyers will be sent home with students a minimum of ten days in advance to let parents know of the days and times of all the events. REMIND messages will also be sent out when flyers are sent out, as well as, a few days prior to the events as a reminder. All notices that are sent home will be sent in the native language of the family.

**Discretionary (Optional)**

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

**(Optional)**

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					
5.					

## Barriers

### A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Most of the families here at Boggy Creek Elementary had a barrier of time to commit to attending meetings and family nights due to work schedules. Another barrier for our families was their native language is one other than English.

### A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

After conducting a survey amongst our Boggy Creek families, 55% of parents indicated that their work schedules are a barrier and 30% of parents indicated that time constraints are their biggest barriers. Based on these results we offer meetings and events at multiple times of the day including morning and evening events/meetings. We have also added a virtual component on Webex for our parent meetings for anyone who would like to join but is unable to attend in person. For families that speak a language other than English as their primary language, notices will go home in their native language and meetings will be translated as needed.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Work schedules/Time constraints	Meetings and events are held at multiple times of the day including morning and evening events/meetings. We have also added a virtual component on Webex for our parent meetings for anyone who would like to join but is unable to attend in person.
2.	Transportation	As a neighborhood school, most families have the ability to walk to school.
3.	Language Barrier	Meetings and notices that go home will be translated into their native language.
4.	Child Care	Childcare will be provided for meetings/events where children are not participating.
5.		